

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO AUDIT COMMITTEE

20th January 2011

REPORT OF THE HEAD OF PROPERTY & FINANCE

INFORMATION AND ACTION REQUESTS BY COMMITTEE

1. Purpose of Report .

1.1 To summarise for Members the actions and information requests made by the Audit Committee.

2. Connection to Corporate Improvement Plan / Other Corporate Priority.

2.1 Internal Audit's work impacts on the Corporate Improvement Plan and other corporate priorities

3. Background.

3.1 Internal Audit conducts reviews according to an annual audit plan and reports findings to Audit Committee.

4. Current situation / proposal.

4.1 A summary of actions and information provided is contained in the following table:

Audit Committee Date	Action /Request	Officer Responsible	Comment	Current Status
8 th July 2010	A further follow up report on the issue of Purchasing Cards	Chief Internal Auditor	This will be included in the audit of Procurement in 2010/2011	Complete
16 th September 2010	A clear position statement from the Human Resources Department is received so as to ensure that the older personnel records are complete.	Group Auditor	Request forwarded to Human Resources 6 th September 2010	Complete
16 th September 2010	An Internal Audit update of the Corporate Anti fraud and Corruption Strategy	Chief Internal Auditor	Included in Audit Committee Forward Work Programme 8 July 2010. to be presented 20 th January 2011	Complete – included in the FWP and deferred until April or May 2011.
28 th October 2010	Updated FWP to receive update report from the Assistant Chief Executive Corporate Development and Partnerships on the Job Evaluation project	Chief Internal Auditor	Included in Audit FWP as amended and presented to Committee on 9 th December 2010	Complete
28 th October 2010	Updated FWP to receive a report from the Assistant Chief Executive Corporate Development and Partnerships on Project Management	Chief Internal Auditor	Included in Audit FWP as amended and presented to Committee on 9 th December 2010	Complete
9 th December 2010	Further report in 2011 on HR records once work referred to under 4.4 – 4.6 has been completed	Head of Human Resources and Chief Internal Auditor		
9 th December 2010	A letter to be sent to the Schools Governing Bodies	Chief Internal Auditor in consultation with the Head		

	to remind them of the fact that Auditors of Private School Funds should be independent.	of Property and Finance		
--	---	-------------------------	--	--

5. Effect upon Policy Framework & Procedure Rules.

5.1 None

6. Equality Impact Assessment.

6.1 There are no equality issues.

7. Financial Implications.

7.1 There are no financial implications regarding this report.

8. Recommendation.

8.1 That the Committee notes this report.

Allan Phillips
Head of Property & Finance
20th January 2011

Contact Officer: Helen Smith
Chief Internal Auditor

Telephone: (01656) 754901

Email: internalaudit@bridgend.gov.uk

Postal address: Bridgend County Borough Council
Internal Audit
Innovation Centre
Bridgend Science Park
Bridgend
CF31 3NA

Background documents:

Internal Audit reports relating to the above audits held within the Internal Audit Division.